

# Quality, Environmental Protection and Information Security Policy in International Quick Service Polska

The Board of Directors of International Quick Service Polska Sp. z o.o. establishes a Quality, Environmental Protection and Information Security Policy, which corresponds to the purpose of the organization's existence, emphasizes and expresses the commitment to continuous improvement of the services provided by the Company, minimizing the effects on the environment, while maintaining the security of the information processed.

The long experience of International Quick Service Polska Sp. z o.o., has allowed us to consolidate our place among outsourcing companies, mainly in the automotive industry. Guided by the principles of ethics and professionalism in business, we have become a trustworthy company.

**Taking into account the concern for the environment and in order to maintain and develop the quality of our services as well as the security of the information we process, we set ourselves the following goals:**

- ✓ Identifying the needs and requirements of our customers and continuously improving our services;
- ✓ Protecting the environment by minimizing pollution and reducing its effects;
- ✓ Constantly striving to ensure the confidentiality, integrity and availability of processed information, both acquired and produced by IQS;
- ✓ Continuously increasing customer confidence in the services we provide;
- ✓ Building and strengthening the company's brand in the domestic and foreign markets;
- ✓ Developing the potential of human resources and fully utilizing the skills of employees for the benefit of the Company, the Client and the environment;
- ✓ Implementing new organizational and ICT solutions, adequate to the requirements of information security and to the identified risks to protected information assets.

**We achieve the set goals by:**

- ✓ Identify and comply with stakeholder regulations, legislation and others;
- ✓ Open dialogue with customers and insightful identification of current customer requirements;
- ✓ Enhancing competitiveness and optimizing processes;
- ✓ Engaging all employees in efforts to improve the quality of services provided services and to improve the environmental performance of operations;
- ✓ Improving employee competence and providing necessary resources;
- ✓ Identifying information assets and managing related risks;
- ✓ Evaluating and selecting suppliers;
- ✓ Optimizing waste management by reducing waste generation and segregation of waste;
- ✓ Reducing environmental emissions;
- ✓ Team decision-making and problem-solving;
- ✓ Promoting continuous improvement of the Integrated Management System based on the requirements of ISO 9001:2015, ISO 14001:2015 and ISO/IEC 27001:2017.

The Management Board of International Quick Service Polska Sp. z o.o. is committed to the implementation of the applicable information security requirements and to the continuous improvement of the quality, environmental protection and information security management system, and also commits all employees and those working under our supervision to do so.

This Policy is in line with the strategic direction of the organization and is implemented in concrete action through the implementation of operational goals and objectives with the full involvement of management and all company employees